

PARTNER SHOP

USER GUIDE

How To: Checkout

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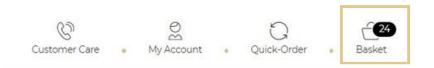
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How Do I Checkout?

01 — CHECKING OUT ITEMS IN YOUR BASKET

Once you have added your desired items into your permanent basket, it is time to check them out.

On any page, click the basket icon on the top right side of the navigational banner



This will take you to the checkout landing page.

The features of this landing page include:

- 1) Total value of basket listed at the top
- 2) The individual products sorted by brand and listed on the cart page
- If you have any automatic promotions in your basket, you will see complimentary products listed in the cart page
- 4) A button where you can apply any promo/coupon code
- 5) A price breakdown including shipping/GST/handling and total
- 6) A button labelled 'Checkout' to click to checkout your basket of products
- 7) A 'Clear Basket' button to click to remove all products from basket

SHOP	P BY BRAND	SHOP BY CATE	GORY	MY TOO	LKIT	PROMOT	TIONS	
My Bas	ket (4) : A\$	52.23 excluding GST			7	û <u>Clear Basket</u>	Checkout	
Delivery #1/1 a	available starting 5 Apr	2023			^	Promo Code		
MATRIX					A\$52.23	Enter promo code	Apply	
4.	All In One Oil 89mL MATRIX All In One Oil 884486497277	A\$17.41	• 3	+ A\$52.23	â	4 products in your baske Your Price Promotional discount	et A\$69.64 -A\$17.41	
4	All In One Oil 89mL MATRIX All In One Oil 884486497277	A\$17-41 A\$0.00		Complimentary	3	Total ex GST Handling Fee	A\$52.23 A\$10.00	
						Standard Shipping Estimated GST	A\$16.00 A\$7.82	
							er Total \$86.05	
						Checkout		T

Note: If you have a promotion in your basket which allows your salon to pick and choose complimentary products, instead of a 'Checkout' button you will see a button that reads "Go To Bonus Product Selection".

Ty Das	sket (1) : A\$182.44	ixcluding UST		û <u>Clea</u> r		product select
Delivery #1/1	available starting 16 May 2023			^	Promo Code	
ATRIX				A\$182.44	Enter promo code	Apply
i mi	Strength Recovery Small Bundle	A\$182.44	A\$182.44	0	1 product in your baske Your Price	t A\$182.44
					Total ex CST	A\$182.44
					Handling Fee	A\$10.00
					Standard Shipping	A\$0.00
					Estimated GST	A\$19.24
						er Total \$211.68
					Go to bonus produc	

The bonus product selection landing page will show a list of all complimentary products available with the promotion. Here you can choose what bonus products you would like and their quantity (1). Alternatively, you can opt out of any complementary product all together (2).

Once completed, click 'checkout' to proceed as normal (3).

				Iotal ex GS1	A\$182.44
	Thank you I dor	"t wish to receive the bonus product	2		A\$10.00
				Shipping	A\$0.00
12)	STRENGTHRECOVERY DEEP TREATMENT	Complimentary	•••	GST	A\$19.24
	Matrix StrengthRecovery 3474637103538	company	1 max	Ord	der Total A\$211.68
<u>68</u>	STRENGTHRECOVERY DUO 2X7ML SACHET 2x.7mL Matrix StrengthRecovery 884486496768	Complimentary	- 0 +	Checko	out 3
ļ	STRENGTHRECOVERY REPAIRING SPRAY 232mL Matrix Stranoth/Damsary	Complimentary	• • •		

Th next page you will land on is the shipping section. In this section can opt for standard delivery (1) or flexible delivery (2). With flexible delivery you can select a forward date to receive your order.

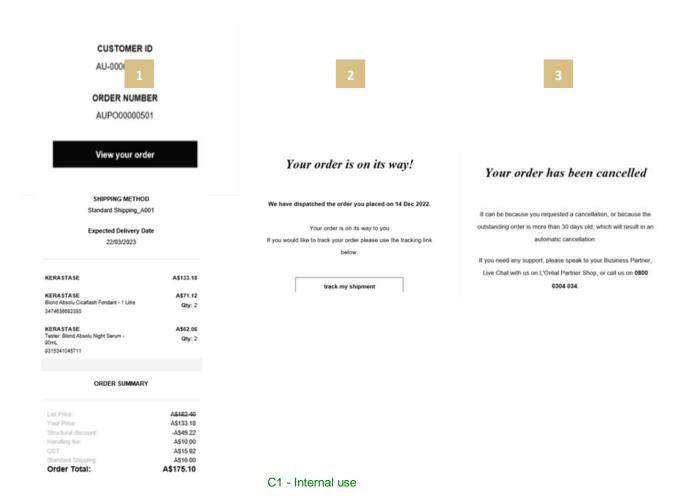
To update your delivery address, you must contact customer care.

Click on 'Go To Payment' to pay and confirm your order (3).

A\$16.00			2	1		/2023	16/05	ery date up to 28 days in advance	FLEXIBLE DELIVERY DATE Choose your preferred delive
	> Sat	Fri	3 Thu	y 202 Wed	May	Mon	< Sun		
A\$211.68 Including GST: A\$19.2	- Jac							Shipping fee A\$16:00 Complimenta	Handling fee 4 \$10.00
								open p	
		19	18	17	16				
		26	25	24	23	22			
				31	30	29			

Once the order has been completed you can follow the online order at any time via linked automated emails that are sent to the email address on file on your account.

Examples of emails include - Order summary (1), Order Status (2) and Order Cancellation (3).



If you have any questions about this user guide, do not hesitate to contact us by phone, by email or your personal contact via the 'Contact Us' form following this <u>link</u>.